



OFFICE OF THE
WATER DEPARTMENT
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WATER DEPARTMENT AGENDA

DATE: Tuesday – August 23, 2011 – downstairs at the Dunstable Town Hall - 7:00pm

SCHEDULED ITEMS

MONTHLY BUSINESS

Accept minutes of July 26 2011 meeting
Review and sign monthly bills
Sign Payroll
Review breakdown of finances for FY2012
Update on money owed to the Water Department
Abatements, late bills, water bills, final meter readings, etc.

NEW/OLD BUSINESS

Rate increase

FYI/Reminder

Sanitary Survey on Thursday, August 25th – 9:00am – meet at Town Hall

MAIL

Planning Board hearing continuation – MSR Utility – Matthew Raymond – 9/19 – 8:00pm
Planning Board hearing – AT&T – 583 Pleasant Street – 9/19 – 7:40pm
Fall Trifecta – Mass Rural Water – 9/14 – 7:30am – Northfield, MA
Mass Coalition – “Preparing an Asset Management & Capital Improvement Plan” seminar
Brochures on N.E. Water Works classes
The Beacon – newsletter
Magazines: Rural Matters, Water & Wastes

FUTURE BUSINESS

Rate increase/discounts
Tie-in drawings
O&M document
Security Vulnerability Form
Emergency Response Plan – combine documents

Next meeting: Tuesday, September 27, 2011–7:00pm–downstairs at the Dunstable Town Hall